



Student Registration Procedures

Please provide the following documents to register your student in a Lincoln Unified school:

1. Completed and signed Student Information Sheet
2. Student's birth certificate, passport, or Parent Affidavit of Student Age (signed under penalty of perjury)
Kindergarten students must be 5 years of age on or before September 1 of their kindergarten year; Transitional Kindergarten students must have birth dates between September 2 and December 2. Ed code §48000 and §48002
3. Student's complete and up-to-date immunization record
4. Parent/Guardian's photo ID
5. Proof of residence within Lincoln Unified boundaries in parent/guardian's name
Original statements required; accepted documentation includes:
 - *Two bills dated within 30 days, or*
 - *Rental agreement dated within 30 days or rental agreement and one piece of current mail dated within 30 days (Lincoln USD staff may ask for additional documentation or call to confirm residency), or*
 - *Two pieces of correspondence from a government agency dated within 30 days*

Additionally needed for Transitional Kindergarten, Kindergarten, and First Grade

6. Student's *Physical Examination for School Entry* form completed by physician
 7. Student's *Oral Health Assessment* form completed by dental health professional
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When proof of residence is in another person's name, they must be available in person to provide the following:

1. Any of the above options for proof of residence
2. Photo ID
3. Signature for a Residence Verification Letter, that is provided at time of registration, which includes the following information:
 - Address
 - Name of the individuals now claiming residence at that address
 - Acknowledgement that Lincoln Unified School District staff may conduct periodic home visits
 - Acknowledgement that the Residence Verification Letter is signed under penalty of perjury
Letter must be signed in front of a Lincoln USD employee (who will sign as a witness)

Parent/Guardian: Please be aware that you will be required to provide one of the listed options for proof of residence in your name within 45 days of signing a Residence Verification Letter.