

Go to www.lincolnhigh to schedule an appointment.
Dates & Times are available Monday-Thursday 8am – 12 noon.



LINCOLN UNIFIED SCHOOL DISTRICT

Procedures for Student Registration

Please provide the following documents to register your student in a Lincoln Unified school:

1. Completed and signed Student Information Sheet
2. Student's birth certificate or passport
3. Student's complete and up-to-date immunization record
4. Parent/Guardian's photo ID
5. Proof of residence within Lincoln Unified boundaries in parent/guardian's name
Accepted documentation includes:
 - One public utility bill dated within 30 days, or
 - Current Rental agreement (Lincoln USD staff may ask for additional documentation or call to confirm residency), or
 - Two bills dated within 30 days, or
 - Two pieces of correspondence from a government agency dated within 30 days
6. Student's previous school records. *Students must bring an unofficial transcript and withdrawal release from their previous school. Lincoln High School will request official records from the previous school AFTER enrollment. The unofficial record is necessary for scheduling classes. Incoming 9th graders should provide their final 8th grade report card.*
7. Special Education students must bring a copy of their current IEP (Individualized Education Program).

When proof of residence is in another person's name, they must be available in person to provide the following:

1. Any of the above options for proof of residence
2. Photo ID
3. Signature for a Residence Verification Letter, that is provided at time of registration, which includes the following information:
 - Address
 - Name of the individuals now claiming residence at that address
 - Acknowledgement that Lincoln Unified School District staff may conduct periodic home visits
 - Acknowledgement that the Residence Verification Letter is signed under penalty of perjury
Letter must be signed in front of a Lincoln USD employee (who will sign as a witness)

Parent/Guardian: Please be aware that you will be required to provide one of the listed options for proof of residence in your name within 60 days of signing a Residence Verification Letter.